

# GENESEE COUNTY FAIR VENDOR RULES AND REGULATIONS

## Lease Rates:

- Commercial Vendors – Inside the Exhibition Building or Outside space is \$10 per frontage foot.
- Food Vendors – Outside space is \$20 per frontage foot.

## Set Up Times:

- Vendors may set up Friday July 17<sup>th</sup> from 8am-7pm and Saturday July 18<sup>th</sup> from 7am to 9am.
- If you need additional dates and times, please contact Rose at [rтопolski@me.com](mailto:rтопolski@me.com)

## Balance Due:

- All vendor fees including the performance deposit will be due before you are allowed to set up.
- Payments can be mailed to GCAS c/o Rose Topolski 8 Wilson St. LeRoy, NY 14482.

## Tear Down Times:

- YOU MAY NOT TEAR DOWN YOUR BOOTH UNTIL THE CLOSE OF FAIR ON SATURDAY NIGHT. The grounds and buildings will be available for you to tear down your booth on Sunday July 26<sup>th</sup> from 9am-12pm.
- If you need additional dates and times, please contact Rose at [rтопolski@me.com](mailto:rтопolski@me.com)
- Leaving early will forfeit your performance deposit.

## Prohibited Items:

- The following are items that are prohibited from being sold on the fairgrounds. This list is not complete and may include other items as seen necessary. If you have any questions, please ask the offer prior to putting your items out for display.
  - Weapons, tobacco, drug or alcohol products, vaping or drug paraphernalia
  - Guns for raffles may not be displayed
  - Nuisance items – pepper spray, lasers, hoverboards, stink bombs, firecrackers, poppers, fireworks or explosives
  - No administering body piercings or permanent tattoos

## Gate Passes and Parking:

- All workers MUST have a pass to enter the fairgrounds. Two vendor passes will be provided per booth. Additional week passes may be purchased for \$20 each.
- Vendors with week long pass MUST park in the exhibitor parking lot.

Daily Hours:

- The fair opens daily at 9am and closes between 10pm and 12am. This does not mean that your booth needs to be manned all of those hours, but we do ask that your booth is manned between 12pm and the close of the fair each night.

Food Vendors:

- Must have proper health permits prior to setting up.

List of Items to be sold:

- A complete list of items sold must be included on your contract.
- The fair reserves the right not to permit you to sell anything that is deemed inappropriate.

Signage:

- All signage must be clear and legible. Prices must be visible to attendees.

Booth:

- Vendors are fully responsible for installation, maintenance and disassembly of their exhibits. NO fairgrounds personnel, materials, tools, equipment, fixtures etc. may be used.
- Tents, Tables, chairs, extension cords, hoses will not be provided.
- Vendor space should be clean and neat
- No subletting of your space
- You must remain in your booth, No roving or advertising away from your booth.

Insurance:

- You must have insurance naming the Genesee County Agricultural Society, Inc. as additionally insured.
- Workers compensation insurance must also be provided.
- Coverage must be for the entire length of fair.

Camping:

- RV camping at the fair is “first come, first served”
- Camping Rates for the week of fair –
  - Camper/Motorhome - \$350
  - Tent (No Hook Ups) - \$75
- RV's MUST be unhooked by 3pm Sunday July .

Waste Disposal:

- All waste is to be disposed of properly. Waste will be picked up periodically throughout the day. Place garbage near the closest waste receptacle for pick up. Break down cardboard boxes and pile neatly.
- No dumping of grey water onto the grounds.

Miscellaneous:

- Booths must be rented for the whole week. Partial weeks/weekends are not permitted.
- An electrician is available to hook you into power if needed. Please let the office know if you need the electrician's assistance.
- Please see the office if you purchased a camping space for your parking assignment.
- You MUST have a NYS Tax ID number
- If you have a storage vehicle that requires electricity a \$200 fee will be charged for the week of the fair.
- Performance deposit will be refunded on closing Saturday of fair at 10pm if your booth is still set up.

**CODE OF CONDUCT:**

Vendors are representatives of the Genesee County Fair as well as the business that they are representing. All individuals should portray professionalism which includes:

- Appropriate, clean clothing and footwear
- Hair should be neat. Hair nets should be worn when necessary
- No alcohol, drugs or tobacco use at or around the vendor space or in buildings, pavilions or tents
- Refrain from using vulgar language
- Follow all health department regulations
- Be conscious and courteous of the fair's family friendly atmosphere

The fair reserves the right to remove any exhibitor based on not following any of these guidelines.

Early removal of your booth will result in denial of the refund of your performance deposit.